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Adventist International Mission School is a Seventh-day Adventist private school owned by Asia-Pacific International University (AIU) and operated by the Adventist International Mission School Board under the auspices of Southeast Asia Union Mission. It is a co-educational school for students from Preparatory Center to grade 12.

While AIMS espouses the values of the Seventh-day Adventist Church, we welcome all applicants who are willing to work within the conservative social framework of the school regardless of religious beliefs.

Mission Statement

The primary emphasis of Adventist International Mission School is to provide an ethos in which the Holy Spirit can process and imprint the image of God in each child; and to provide a balanced educational program that promotes academic excellence and the wholesome development of a child.

Vision Statement

Our vision is to nurture spirit-filled, lifelong learners, equipped with Christ-like characters who are catalysts for change and dedicated to exemplary service.

Philosophy Statement

AIMS' educational philosophy maintains that:

- True education holistically develops each child.
- True education prepares the learner not only for this life, but also for eternity.
- Central to this philosophy are the convictions that:
 - Each child is immeasurably valuable and precious to God.
 - Teaching is a sacred calling to collaborate with God to educate children.
- This philosophy is grounded in the following perspectives:
 - A recognition of a Creator God who sustains the universe and is the ultimate source of knowledge, wisdom, and understanding.
 - An acceptance of the Holy Bible as an inspired revelation of God's character and will.

Objectives

AIMS provides a program of education for students predicated on the belief that each student is unique and of inestimable value. These students are educated to accept service as a way of life and to be sensitive to the needs of people in the home and in society.

Christian teachers are dedicated to encouraging students to become responsible individuals who respect God, appreciate cultural diversity, and who value themselves as created beings.

The school endeavors to provide a learning experience for students who will:

1. Demonstrate the desire to achieve academic excellence
2. Apply a wholesome respect and attitude for each unit of society-home, church, school, and government
3. Show the effective use of reasoning strategies, and problem-solving skills
4. Develop physical skills
5. Develop effective communication skills
6. Practice Christian values
7. Develop artistic skills

Admission

AIMS values cultural diversity, respects universal human rights, and does not discriminate because of race, color, nationality, or ethnic origin. Applicants must be willing to cooperate with all school policies, published and verbal. Admission to AIMS is a privilege. The school reserves the right to withhold or withdraw admission at its discretion.

The prospective student must submit the following documents and make the following payment in order to be considered for admission:

- Copy of previous school report cards
- Character certificate by administrator of previous school
- School application fee

An assessment test is used to determine the applicant's proficiency in the following areas:

- English language skills
- Reading Comprehension
- Mathematics concepts and problem solving

Students desiring admission to AIMS for grades 1 – 8 may sit for a placement examination at any time during a given year. At the time of acceptance, the student may begin classes if school is in session.

Students who fail the entrance examination may be admitted to a lower grade but solely based on the recommendation of the Admission Committee and availability of space.

Applicants who failed the placement examination and prefer not to be admitted to the lower grade may take a placement examination the following year.

The entrance requirement for AIMS Preparatory Center stipulates that the applicant must be 2 years, 8 months at the time school begins, must turn three years old during the first semester of school or by December 31. Students who are less than three years old in August must pass the pre-school readiness test for admission. Students who turn three years old after December 31 of the current school year will not be admitted to the Preparatory Center.

New admissions are allowed to enroll in the Preparatory Center from August until December 31 of the current school year. Parents desiring admission after October will sign an agreement that stipulates if their child does not pass the entrance test for K1 (given in July), the child will remain in the Preparatory Center for the following school year.

The AIMS admissions committee will approve applications:

- Depending on the vacancies available
- Providing the school meets the child's educational needs
- Providing the child meets the school's admission requirements

New students are automatically placed on academic and social probation for the first semester.

Academic Program

High standards for every phase of the student's educational career have been set at AIMS. We believe that the students we accept can achieve the standards set.

At AIMS, we encourage creativity and innovation while we value effective traditional methods of teaching and believe we can judiciously appropriate the best of both.

Curriculum

EXPECTED SCHOOL-WIDE LEARNING GOALS

CRITICAL THINKERS WHO:

- Collect and use information effectively to gain additional knowledge to support inferences and justify conclusions
- Identify a variety of types of problems and use multiple strategies to reach solutions
- Demonstrate creativity and formulate ideas to achieve noteworthy outcomes in various contexts

EFFECTIVE COMMUNICATORS WHO:

- Listen, speak, read, and write in English and Thai effectively
- Communicate in English with competence and confidence
- Use resources and technology to communicate ideas effectively

EXEMPLARY WORKERS WHO:

- Collaborate with others in achieving corporate goals
- Produce high quality work to develop God-given talents
- Apply research, resources, and technology to achieve quality work
- Achieve academic and practical skills to perform responsibilities

SELF-MANAGERS WHO:

- Recognize the importance of being self-motivated
- Demonstrate the importance of timeliness and order
- Exercise self-control and patience
- Develop the ability to focus on building self-awareness
- Set priorities and work toward achieving desired goals

CARING CITIZENS WHO:

- Exhibit a wholesome respect and attitude for home, community, government, and God
- Use the arts to improve the quality of life for themselves and their community
- Demonstrate a responsible attitude for the environment
- Practices concern for the well-being of others
- Demonstrate an understanding and acceptance of cultural differences from a global perspective
- Observe and practice Godly values

The objective of these goals is to set noble standards for AIMS students to achieve during their stay at AIMS and as future workers and members of whatever community they join. The goals are also intended to help develop a favorable and worthwhile quality of life for each student.

Roaming teams of teachers, students, parents, and administrators use rubrics to ascertain how well the students know and apply the expected school-wide learning goals.

Preparatory Center and Kindergarten

Early education for the kindergarten child is in a context that places emphasis first and foremost on the child's physical development. The learning atmosphere is one that offers a variety of curriculum areas with a balanced program of large and small muscle activities, role-playing, skill development and the use of the five senses. The following academic-type exercises will be integrated into activities: play, movement and song.

Curriculum: Math, Religious Studies, Social Studies, Science/ Health, Language Arts, Arts and Crafts, Music and Rhythm activity, including Thai language arts and culture.

Grades 1-8

Elementary grades' education is a multi-faceted curriculum that meets the varying academic, physical, spiritual, and social needs of children with an emphasis on problem-solving and critical thinking. Improvement in every student's level of literacy is stressed with a focus on developing reading ability. The program's intent is to help every student learn.

Curriculum: Religious Studies, Reading, Language Arts (Grammar, Vocabulary, Spelling, Handwriting), Mathematics, Science, Social Studies, Thai Language and Culture, Computer, Art, Music, Physical Education

Co-curricular Learning Areas

The following co-curricular activities are offered as additional learning areas:

Adventurers: Grades 1 – 3 join this pre-scout club that prepares them for more difficult scouting activities.

Pathfinders: A club for learning scouting and camping skills as well as practical and artistic skills for grades 4 – 10.

Clubs: Other co-curricular learning experiences are offered in clubs such as, Thai culture, scrabble, chess*, math, photography*, community service learning, sports, cooking, Japanese*, Chinese*

** Offered upon availability of sponsor.*

Curriculum Resources

Textbooks are an important and vital resource for the curriculum at AIMS. Textbooks, however, do not constitute the entire curriculum. Curriculum includes many other learning opportunities provided by the school outside of the textbook. Teachers at AIMS use textbooks as well as other resources to teach lessons. The textbook, then, will not necessarily be the final authority on the subject being taught.

Field Trips

Field trips are a valuable resource to the education of the student. Most field trips are chosen to add to the understanding of lessons taught in the classroom. All students are expected to participate. Students who do not participate in the field trip are required to attend school for that day. Attendance is compulsory.

The behavior of the students reflects on the school. Therefore, the standards of AIMS must be represented in the dress code and conduct. Items that are forbidden during school hours, such as electronic games or other electronic devices, are also not permitted on field trips. Mobile phones are permitted on field trips only.

Grading Scale

UPPER GRADES (Grades 4-8)	
95 – 100	A
90 – 94	A-
87 – 89	B+
83 – 86	B
80 – 82	B-
75 – 79	C+
70 – 74	C
65 – 69	C-
60 – 64	D+
55 – 59	D
50 – 54	D-
0 - 49	F

LOWER GRADES (Grades 1-3)		
90 – 100	E	Excellent
80 – 89	G	Good
65 – 79	S	Satisfactory
0 – 64	N	Needs Improvement

KINDERGARTEN (Preparatory Center-K3)	
E	Exceeds expectations
M	Meets expectations
P	Progressing towards expectations
N	Needs Improvement to meet expectations

Cheating/Plagiarism

Cheating, lying, or stealing is forbidden. This includes sharing or copying homework or assignments. Students who are dishonest in academic work will not receive credit for the work and will be referred to the Behavior Management Office. Parents will be notified as soon as possible of the misdemeanor. Repeated occurrences will result in a failing grade in the subject in which cheating has occurred.

Achievement Tests

The Northwest Evaluation Association - Measure of Academic Progress (NWEA-MAP) is given three times a year to all grades from kindergarten 3. This test assists the teachers in determining the students' strengths and weaknesses individually and school wide. An analysis of the scores helps teachers to evaluate student's academic needs and to make decisions regarding the school's academic program and student learning.

TOEFL Primary/Junior, an English proficiency standardized test is given once a year to students from grades 2-7.

Acceleration

Students will generally not be allowed to skip a grade as this often causes them needless stress in coping with the learning of skills and information for two grades. Many factors, therefore, need to be considered before granting a request for acceleration. Decisions will be made on a case-to-case basis with consideration given to academic ability, social maturity and the homeroom teacher's recommendation. Age and physical development at the kindergarten level are also seriously considered for all kindergarten children. The AIMS Administrative Council makes the final decision regarding acceleration of all students.

Applications for acceleration tests should be submitted to the school counselor during the fourth quarter of each school year for the following (next) school year. All testing for acceleration will be administered during the school week before the fourth quarter examinations. Acceleration examinations will be given at that time only. If the student does not pass the examination, it may be given again the following year.

Acceleration Guideline

Present grade	Age	Academic Grade	GPA	MAP Score*
K1	5.8	K3	Excels core studies and maturation	Meets the mean of the requested grade
K2	6.8	1	Excels in core studies and maturation	Meets the mean of the requested grade
K3	7.8	2	Excels in core studies and maturation	Meets the mean of the requested grade
1	8.8	3	Excels in core studies and maturation	Meets the mean of the requested grade
2	9.8	4	3.0	Meets the mean of the requested grade
3	10.8	5	3.0	Meets the mean of the requested grade
4	11.8	6	3.0	Meets the mean of the requested grade

5	12.8	7	3.0	Meets the mean of the requested grade
6	13.8	8	3.0	Meets the mean of the requested grade
7	14.8	9	3.0	Meets the mean of the requested grade
*A student who is one year or older than the required age for acceleration and scores one or more levels above the mean in all but one category where the score is one level below the mean, may be accelerated.				

Homework Policy

Homework is generally required at AIMS. It serves to reinforce lessons taught during class time. Parents will be contacted when a student continuously fails to turn in assigned work. This notification ensures communication between the parent and the teacher.

I. Purpose

Homework is an important part of our educational program and should be assigned on a regular basis. Homework assignments should be purposeful and extensions of the instructional program and an integral part of the total evaluation. Homework, appropriate to the student's development level, should be given for the purpose of review, practice, reinforcement, application, and enrichment. Homework should help students become responsible, self-directed learners.

II. Time

Although the time required for the completion of an assignment will vary from student to student, teachers should be cognizant of the demands of other disciplines when planning homework assignments. The following is a guideline for the amount of homework given per day:

Amount of homework per day	
Level 1 (prep-center to K3)	no homework
Grade 1	20 minutes
Grade 2	30 minutes
Grade 3	30 – 45 minutes
Grade 4	45 – 60 minutes
Grades 5 to 8	90 minutes

III. Evaluation

Students are expected to turn in work on time. Since the successful completion of homework assignments will play an important part in final evaluation of the student, parents and teachers share a mutual responsibility of encouraging completion of assignments. Homework should be considered in reporting a student's progress to parents; however, homework should not exceed fifteen percent (15%) of a student's academic grade for a marking period.

Actual time required to complete assignments will vary with each student's study habits, academic skill, and selected course load.

IV. Responsibility of Teachers

Each teacher shall follow the Homework Policy regarding the amount of homework assigned and the length of time required for completion. Teachers will:

- Assign relevant, challenging, and meaningful homework that reinforces classroom learning.
- Provide homework assignments that are specific, within the student's ability and have clearly defined expectations.
- Answer and clarify questions pertaining to the completion of all homework assignments.

- Provide specific and timely feedback on homework assignments.
- Involve parents and contact them if a pattern of late or incomplete homework develops.

Note: Some portions of this policy were adapted from Department of Education and Training Homework Policy and Education World

Afterschool Study Hall (ASH)

The Afterschool Study Hall (ASH) is a tutoring and homework program to help students master curriculum standards by giving them time, support and instruction that focuses on their academic needs. Students who want to improve their academic performance or need assistance with difficult assignments may also attend.

Remedial studies are provided for students with D or F grades, and they must attend ASH until their grades improve. Tutors will help students understand skills needed for assignments. ASH meets 3:30 to 5:00 P.M. Monday to Thursday.

Teachers of grades 5 – 12 will discuss students who need to join ASH in their respective Professional Learning Communities (PLC) and the community members will make recommendations to the school counselors and administrators.

Tutoring Policy

Teachers are encouraged to give 30 minutes a day (choosing times that are convenient for them) for students needing extra assistance when experiencing difficulties with a skill or lesson(s).

Teachers at the kindergarten level are requested not to tutor students in that level.

Teachers will refrain from making recommendations for tutorials for any student.

On AIMS' premises teachers will refrain from accepting payment or other gratuities or tutoring their own or students from other grades.

Teachers may not accept payment for tutoring students they teach at any time.

AIMS School Attendance Policy

Philosophical Basis and Purpose:

The classroom experience is of unique value and cannot be duplicated by make-up work. All students are expected to be on time for classes to benefit from the instructional program and to develop habits of punctuality, self-discipline, and responsibility. Student interaction and development of ideas through discussion are lost when a student is absent. A student's enrollment at AIMS is a commitment to attend school each day. Students will acknowledge greater emphasis on attendance at school because credit in their classes will be contingent upon their presence.

Absences and Tardiness Defined:

Excused Absence:

Students must be in school unless the absence has been permitted or excused for one of the following reasons:

- The student is ill or injured.
- There is a major illness in the student's immediate family (this means parents, brothers, sisters, grandparents, or others living in the home).
- There is death in the immediate family.

- The student attends religious instruction or there is a religious holiday in the student's own faith.
- Special event. Examples of a special event include important public functions, conferences, state/national competitions, as well as exceptional cases of family need. The student must get permission from the principal prior to the absence.
- The student has a scheduled medical or dental appointment.
- Students having, or suspected of having, a communicable disease or infestation which can be transmitted are to be excluded from school and are not allowed to return to school until they no longer present a health hazard. Examples of communicable diseases and infestations include, but are not limited to head lice, Hand, Foot and Mouth disease, H1N1 flu and COVID-19.
- Students who leave the country as exchange students or who have scholarship grants should notify the school by writing to the Administrative Council.

A student who is 15 minutes late shall be counted absent from that class.

Unexcused Absence:

Any absence that does not meet the criteria of an excused absence is an unexcused absence.

To be counted present for the school day, a student must be in attendance for at least one half of the class periods during the school day.

Excused Tardy: *

Habitual tardiness is unacceptable and unfair to other students because instruction is interrupted every time a late student arrives. School begins at 8:20 A.M. A student is tardy who arrives any time after that.

A tardy is excused for the following reasons:

- Car problems, i.e., flat tire, engine problem
- Heavy traffic
- *Written confirmation stating problem signed by parent is required

Unexcused Tardiness:

Examples of unexcused tardiness include:

- Oversleeping
- Missing the school van
- Shopping trips
- Pleasure trips
- Returned for forgotten items

Leaving the Campus

Once students arrive on campus, they may not leave without permission from an administrator or have an Early Dismissal or Lunch Release form signed by a parent. Students who do not have an Early Dismissal form and must leave school during school hours must have their parents request this release by phone (in case of an emergency only) or in person at the office to obtain pre-approval.

The same criteria used to determine an unexcused absence or unexcused tardy will be used to determine whether an early dismissal is unexcused.

Every three (3) unexcused tardy within a grading period count as one unexcused absence.

Students are allowed a maximum of five excused days for each grading period. Absences, excused or unexcused, may not exceed 10% of the total class attendance for the school year. Students with absences

exceeding the 10% limit will be referred to the Administrative Council who will determine appropriate action. (See Responsibility of the School)

Attendance for Scheduled Classes

Students are expected to attend all scheduled classes. In special cases, such as illness, the subject teacher, school nurse or designee, or the school administration may give prior permission. For absences during school hours, in case of illness, the student must have a pass from the teacher to visit the school nurse.

Students “skipping classes” will be referred to a school counselor. Parents will be informed immediately.

Make-up Work**Excused Absence:**

Make-up work for credit and grade is allowed for all excused absences. It is the student's responsibility to complete any missed schoolwork. The number of days allowed to make up the work will be determined by the teacher.

Unexcused Absence:

Unexcused Absence: Make-up work for credit and grade is allowed. It is the student's responsibility to complete missed schoolwork after an unexcused absence. The number of days allowed to do make-up will be determined by the teacher.

Suspensions:

It is the student's responsibility to complete missed schoolwork after a suspension. The completed work is due on the day of return from the suspension.

Responsibility of Parents and Students:

Parents and students must do the following in connection with school attendance:

Complete a Student Request for Leave form, if possible 48 hours before leaving. In case of emergency or sickness, the Student Request for Leave form should be completed in the week before the student returns to school. Otherwise, the absence will be unexcused.

If requested, provide documentation of illness from a physician within 48 hours. The maximum number of days that a student may be absent without acceptable documentation justifying the absence is five.

Notify the school of any change of address, phone numbers and emergency contact numbers.

Be aware of the school calendar and coordinate trips, vacations, and personal business to support attendance on school days.

Responsibility of the School:*Patterns of Non-attendance*

Non-attendance for instructional activities is determined by tardiness, early-release, or absences from school.

The administrators must make the necessary provisions to ensure that all school attendance reports are accurate. The school must maintain an attendance record that shows the absence or attendance of each child enrolled for each school day of the year.

When a student accumulates five (5) absences during a grading period, other than out-of-school suspensions, whether excused or unexcused, school personnel will make a good faith effort to contact the parent by telephone to discuss the reasons for the absences and will document such contact.

Note: *Most parts of the attendance policy were adapted from www.phuhs.org Student Attendance Drafted October 16, 2012*

Arrival

Teachers-on-duty will be at the school entrances at 7:50 A.M. to greet the children and help the younger ones get to their places for the flag-raising ceremony. Students should not arrive at school before 7:50 A.M. AIMS cannot assume responsibility for students before that time.

Departure

No student will leave the school campus before 3:30 P.M. without permission. Kindergarten dismissal times are staggered, and parents will be informed by their children's teachers. Students are dismissed at 3:30 P.M. G We request that parents pick up their children on time. The school cannot assume responsibility for the students who remain after that time unless they are participants in school-sponsored activities or if the parent has made necessary arrangements with the school. Children going home unaccompanied are to leave the premises as soon as they are dismissed. Friday class dismissal is at 2:40 P.M.

After School Activity Program (ASAP)

Sports are played on the basketball court from 3:30 P.M. to 5 P.M., Monday to Wednesday for students in grades 5 – 12. There is no ASAP on Thursday and Friday. ASAP is a teacher supervised activity.

Flag Ceremony

The flag-raising ceremony begins at 8:15 A.M. Students are required to attend the ceremony every morning on time. Students who are habitually late will be referred to the Behavior Management Officer.

School Visitors

Guidelines are established to permit visitors to observe the educational program with minimal disruption, while providing security and protection to students.

1. All visitors must sign in with the school guard upon their arrival and receive a visitor's pass.
2. Before leaving, visitors are to turn in the visitor's pass and sign out.
3. Visitors whose purpose is to influence or solicit students will not be permitted on the school grounds unless administrative permission has been granted.
4. If the visitor wishes to observe a classroom, a time will be arranged after the administration has conferred with the teacher.
5. If the purpose of classroom visitation is to observe learning and teaching activities, the visitors should confer with the teacher before or after the observation to enhance understanding of the activities.
6. The administration may withhold approval if events such as testing would be adversely affected by a visit.
7. Children not enrolled may visit a classroom only with the consent of the administration and classroom teacher.
8. Appointments with teachers are to be scheduled when classes are not in session.

Grievance Policy

Conflicts

The standard of behavior for AIMS is set by biblical principles. It is understood that in human interaction there is always the possibility for misunderstandings. It is expected, however, that students, parents, teachers, and other stakeholders will exhibit behavior dictated by high religious values. Disagreements and misunderstandings should be handled in a dignified way where self-control is exhibited. The following procedure will help resolve a problem that seems beyond agreement or compromise between the parties involved:

1. Please state the problem in writing, propose a resolution, and give a copy to the person(s) involved and the administrator.
2. If the problem still cannot be resolved, a meeting will be arranged with the school counselor, the administrator, and **other concerned parties** to examine the issues and work together to resolve the problem fairly and amiably.

School Policies or Actions

The school develops policies within the school mission statement's parameters. The objectives also shape these policies. However, if there is a policy that an AIMS stakeholder questions and believes does not ring true to the principles invoked in the guidelines they should:

1. State the policy and the proposed changes deemed necessary to change or improve the policy.
2. Submit the request for review to the school administrators.

The school director will respond in writing or schedule a meeting, if one is necessary, to further clarify the matter.

Standards of Conduct

Self-discipline is vital in the maturing process. High standards have been set to enhance the growth and maturity of AIMS students. Rules and regulations are a vital part of school governance. Compliance with school standards of conduct is an important aspect of character development. These guidelines help provide a secure environment in which children can learn and realize their potential.

At AIMS the student is expected to:

1. Respect God and His Word.
2. Respect and obey those in authority.
3. Respect the rights of others.
4. Maintain high standards of courtesy, morality, and honesty.
5. Be polite.
6. Respect all the cultures and people represented in the school.
7. Always work to the best of his or her abilities and talents.
8. Carefully consider his/her decisions and take responsibility for the results of their actions.
9. Show respect for the environment by keeping the school campus clean and litter-free.
10. Obey the school rules and regulations.

Student Conduct *

AIMS' discipline policy is based on the belief that student conduct should lead to student self-government, self-discipline, and self-control. If a student does not behave appropriately, every means will be used to help the student understand how to modify or change unacceptable conduct. Because it is one of the goals of AIMS to be a caring school, the administrators and staff believe that discipline should be redemptive and restorative.

To help accomplish this goal the school behavior management officer (BMO) ensures the students understand the school policies, rules, and regulations through class or school assembly programs. The officer collaborates with the guidance counselors and administrators in the orientation of all students at the beginning of each school year. There is coordination between behavior management and the counseling programs pertaining to

students' values, behavior, and scholastic performance. The program includes planning and executing preemptive programs to promote positive student behavior and values. The following steps will be taken if a student breaks a school rule or misbehaves:

- **First offense:** The homeroom teacher will counsel and reteach the student about the expected appropriate behavior. The teacher will document the misconduct. Homeroom teachers may take suitable interventions according to their discretion.
- **Second offense:** Homeroom teachers will counsel and reteach the appropriate behavior to the student through verbal or written self-reflection. They will inform the parents/guardians, and the misconduct will be documented and referred to the school counselor.
- **Third offense:** If misbehavior continues, the student will be referred to the Behavior Management Officer who will counsel and apply suitable interventions or take further disciplinary action to help the student modify the behavior.
- **Major offenses** will be directly referred to the Behavior Management Office.

Any action taken will be in consultation with the parents or guardians. Persistent misconduct will be dealt with by the student's counselor, Behavior Management and School Administrative Council. Measures taken may include fines, in-school or home suspension, detention, professional counseling provided by parents, or expulsion.

In order to ensure the school's expectations are clearly defined, the following actions are deemed unacceptable at AIMS:

- Use, possession, and distribution of illegal drugs, alcohol, tobacco, or other potentially harmful substances
- Disruption or destruction of the teaching environment through violence, defiance, noise, coercion, threat, intimidation, or passive resistance
- Being rude or discourteous to staff or fellow students
- Assaulting or physically injuring faculty, staff, or student
- Name-calling, harassment/bullying schoolmates
- Insubordination or disrespectful behavior to staff
- Altering school documents, report cards or progress reports
- Cheating, possession or transmission of exams, tests, or other evaluative documents not meant for removal from a classroom or files
- Possession of firearms, knives, fireworks, and weapons of any kind
- Tampering with fire-protection systems and equipment
- Theft of school or private property
- Bringing unauthorized items to school
- Excessive unexcused tardiness or absences
- Failure to follow classroom or school policies or procedures
- Failure to accomplish or make satisfactory progress in schoolwork
- Dating and inappropriate physical familiarity
- Use of impolite or vulgar language; possession or distribution of pornographic items or literature
- Violation of probationary status for conduct or grades
- Possessing literature, e.g., comics, inappropriate novels, etc., that detracts from the principles and standards of the school
- Leaving campus without proper permission.

Students' use of unauthorized playing cards, mobile phones, electronic games, iPad, headsets, and other audio equipment are not permitted during school hours.

NOTE: Mobile phones may be brought to school but will be collected by the homeroom teachers and kept in a safe box.

Skateboards, rollerblades, and skates are not permitted on campus.

Bicycles may be used for transportation to and from school, but recreational riding on campus is not allowed.

Any teacher, staff member or student may report an incident to the appropriate authority for the benefit of all students.

**Some portions of this policy were adapted from the A. W. Spalding Elementary School student conduct policy.*

DRUG POLICY

A safe environment is the right of all AIMS students, parents, faculty, and staff. For this reason, substances that can cause any harm are not allowed. The substance abuse policy will be adhered to fulfill the school's goal of safety and security for its students.

The following drugs are strictly forbidden on the AIMS campus: opium derivatives, hallucinogens, (e.g., marijuana, mescaline, peyote, LSD, psilocybin) cocaine, amphetamines, codeine, heroin, morphine, e-cigarettes and, other illegal drugs.

Prescription drugs will only be used and administered by a physician's order and according to school policy. In addition, it is a violation of this policy for a student to inhale or ingest any substance containing harmful chemicals or use such a substance in a way which does not follow the label directions and warning.

Student Dress Code

Prescribed Uniforms

Uniforms: All students are expected to wear their prescribed school uniform every school day.

Shoes: Black school (dress) shoes with white socks for girls and black school (dress) shoes with dark blue or black socks for boys. Slippers, sandals, boots, and platform shoes are inappropriate. Plain white undershirts should be worn under the blouses and shirts.

P. E. Uniform: Prescribed P. E. uniform and sports shoes are required for P.E. classes. Gym shoes must be white or black.

Head Covering: Caps and hats are not to be worn in the school buildings.

Hair: Extreme or faddish hairstyles (dye, heavy gel, punk) are not acceptable. Hair should be natural color and well-groomed. Boys' hair must not extend below the bottom of the ear, touch the shirt collar, or cover the eyes or face (Rongsong haircut is recommended). Hair should not extend below the eyebrows.

The hair should be a natural color and simple for boys and girls. Girls should tie their hair back neatly with a dark blue ribbon and the hair should not cover the face. Boys' hair must not touch the collar or cover the face and ears.

Makeup and Nail polish: If make-up or nail polish is worn, it should be a natural color. Makeup, face or hair glitter or paint, body stickers and tattoos are not allowed.

Jewelry: Jewelry may not be worn in class or on the school premises. This includes earrings, bracelets, anklets, necklaces, chokers and chains, rings, and other fashionable decorative items. Very small, inconspicuous stud earrings may be worn to preserve pierced ears. If you have a question regarding this matter (especially in the matter of jewelry for religious purposes) please contact the behavior management officer or the school secretary.

Student Services

Information Technology

Students matriculating at AIMS receive instruction in the latest information technology which includes keyboarding and how to access information needed for research or enrichment.

The computer laboratory is open for school-related work and research during the lunch break and after school. A Computer Lab Study form signed by the homeroom or subject teacher should be presented to the IT manager to use the computer laboratory for class requirements, assignments, and research. If the student wishes to use the computer room during school hours, arrangements must be made with the IT manager or teacher after obtaining permission from the homeroom teacher.

AIMSNet Acceptable Use Policy

Adventist International Mission School offers Internet and network access for students use as described in the following policy:

I. Educational Purposes

- AIMSNet has been established for a limited educational purpose, which includes classroom activities, career development, and limited high-quality self-discovery activities. Access to AIMSNet is a privilege and is granted only to those who follow the policy.
- AIMSNet has not been established as a public access service or a public forum. AIMS has the right to place reasonable restrictions on the material accessed or ported through the system. Students are expected to follow the rules set forth in the AIMS Handbook.
- AIMSNet may not be used for commercial purposes. This means students may not offer, provide, or purchase products or services through AIMSNet. Use of the facilities for personal work or recreation will only be permitted within reasonable levels and must not jeopardize or interfere with the system so as to reduce the level of service for School business.
- AIMSNet may not be used for political lobbying but may be used to communicate with elected representatives and to express the student's opinion on political issues.

II. Student Internet Access

- All students with signed parental permission will have access to Internet information resources through the school computer lab, library, or designated classroom computers. Web browsing is limited to educational purposes.
- The computer lab is open for research and other educational purposes during lunch break and after school.
- Students wanting to use the computer room during school hours may make arrangements with the IT Manager and provided that the students will not be left unsupervised. Supervision will be under the student's teacher.

III. Unacceptable Uses

The following uses of AIMSNet are considered unacceptable:

- **PERSONAL SAFETY**
 - Posting personal contact information about yourself or other people. Personal contact information includes your address, telephone, school address, work address, or last name, etc.
 - Agreeing to meet with someone you have met online without your parent's approval.
 - Use of non-AIMS "chat" rooms or the use of forums. Appropriate and/or acceptable "Chats" or forums may be set up by a student's teacher.

Students are required to promptly disclose to their teacher or systems administrator any message received that is inappropriate or that makes the student feel uncomfortable.

- **ILLEGAL ACTIVITIES**

- Attempting to gain unauthorized access to AIMSNet or to any other computer system through AIMSNet or go beyond your authorized access. This includes attempting to log in through another person's account or accessing another person's files. These actions are unacceptable, even if only for the purpose of "browsing".
- Making deliberate attempts to disrupt the computer system or to destroy data by spreading computer viruses or by any other means. These actions are unacceptable.
- Using AIMSNet to engage in any illegal act, such as arranging a drug sale or the purchase of alcohol, engaging in criminal activity, threatening the safety of a person, etc.

- **SYSTEM SECURITY**

- The student is responsible for his/her individual account and should take all reasonable precautions to prevent others from being able to access their account. Under no condition should the student provide their password to another person or allow others to use their account.
- The student is required to immediately notify a teacher or the system administrator if they have identified a possible security problem. The student is not to go looking for security problems because this may be construed as an illegal attempt to gain access.

- **INAPPROPRIATE LANGUAGE**

- Files and communications must reflect the Christian standards of the school.
- Restrictions against inappropriate language apply to public messages, private messages, and material posted on Web pages.
- The student must not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- The student must not post damaging or disruptive information.
- The student must not engage in personal attacks, including, but not limited to, prejudicial or discriminatory attacks.
- The student must not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If the student is told by a person to stop sending them messages, he/she must immediately stop.
- The student must not knowingly or recklessly post false or defamatory information about a person or an organization.

- **RESPECT FOR PRIVACY**

- The student must not repost a message that was sent to them privately without permission of the person who sent the message.
- The student must not post private information about another person.

- **RESPECTING RESOURCE LIMITS**

- The student will use the system only for educational and career-development activities and limited, high-quality, self-discovery activities. There is no limit on the use of educational and career-developmental activities. Because of the limited number of computers, the student must be considerate of the amount of time he/ she spends on AIMSNet.
- The student's hard disk storage space for World Wide Web pages, classwork, and for personal items is limited.
- The student must not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.
- The student will not use AIMSNet to play educational games over the local network or over the internet unless approved by the teacher (Educational games only are allowed).

- **PLAGIARISM AND COPYRIGHT INFRINGEMENT**

- Students will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they are theirs. Credit should always be given to the person who created the article or idea.
- The student must respect the rights of copyright owners. Copyright infringement occurs when you inappropriately reproduce a work that is protected by copyright. If a work contains language that

specifies appropriate use of that work, you should follow the expressed requirements. If you are unsure if you can use a work, you should request permission from the copyright owner. Copyright laws can be very confusing. If you have a question, ask a teacher.

- **INAPPROPRIATE ACCESS TO MATERIAL**

Although AIMSNet cannot block access to all unacceptable information on the Internet, it should be clearly understood that access to any such material is strictly forbidden in any form.

- The student must not use the network to access material that is profane, obscene, that advocates illegal acts, violence, discrimination towards other people, or that conflict with Christian values.
- If the student mistakenly accesses inappropriate information, he/ she should immediately tell his/her teacher or the systems administrator. This will protect the student against a claim of having intentionally violated this, Policy.
- The student's parents should instruct the student if there is additional material that they think would be inappropriate to access. AIMS will respect the additional restrictions placed on the student and we fully expect that the student will follow their parents' instructions in this matter.

IV. Your Rights

- **FREE SPEECH**

The AIMSNet is considered a limited forum, like the school newspaper, so AIMS may restrict students' speech for valid educational or moral reasons.

- **SEARCH AND SEIZURE**

- The student should expect only limited privacy in the contents of his/her personal files on AIMSNet.
- Routine maintenance and monitoring of AIMSNet may lead to discovery that the student has violated this Policy, the rules set forth in the AIMS Handbook, or the law.
- An individual search will be conducted if there is reasonable suspicion that a student has violated this policy, the rules in the AIMS Handbook or the law. The investigation will be reasonable and related to the suspected violation.
- The student's parents have the right at any time to request to see the contents of their files.

- **DUE PROCESS**

In the event there is a claim that a student has violated this policy or the rules in the AIMS Handbook in the use of AIMSNet, the student will be provided verbal notice of the suspected violation and an opportunity to present an explanation to an administrator. Privileges may be temporarily suspended during the process.

V. Limitation of Liability

AIMS makes no guarantee that the functions or the services provided by or through AIMSNet will be available, error-free or without defects. AIMS is not responsible for damage the student may suffer, including loss of data or interruptions of service. AIMSNet is not responsible for the accuracy or quality of the information obtained through or stored on the system. AIMS will not be responsible for financial obligations arising through the unauthorized use of the system.

VI. Personal Responsibility

Remember that you, the student, represent AIMS at school, on trips, and on the Internet. AIMS students should be good ambassadors for the school.

When students are using the AIMSNet, they may feel they can more easily break a rule and not get caught. This is not true because whenever someone does something on a network, they leave little "electronic footprints," so the odds of getting caught are really about the same as they are in the real world.

The fact that you can do something or think you can do something without being caught does not make it right to do so. Even if you do not get caught, there are always two people who will know whether you have done

wrong. The first is God, and the second person is you. Your use of the Internet can be a mirror that will show you what kind of a person you are.

VII. Consequences of Violation

Consequences of violations of the AIMSNet Acceptable Use Policy may include but are not limited to:

- Suspension of Internet Access
- Revocation of Internet Access
- Suspension of all network privileges
- Revocation of all network privileges
- School suspension
- School expulsion

This policy is subject to change at any time. A signed Acceptable Use Policy (AUP) on file remains a valid agreement if any change occurs. The AIMS website has a link to the current policy.

VIII. General Computer Lab Policy

- No food or drink products are permitted in the lab at any time.
- Printing: Student will be charged a minimum rate for printing.
- Playing real-time video or audio: Playing real-time video or audio that is not directly required as an academic assignment by a teacher is not an appropriate academic use of AIMS resources and is prohibited in the computer lab. Anyone playing real-time video or audio not directly assigned by a teacher will be required to discontinue the activity.
- Downloading and/or installing: Only licensed, free and Open-Source software is allowed in AIMSNet facilities and computer room. Downloading and/or installing anything off the internet or installing personal software is strictly prohibited. Any student caught downloading and /or installing programs without permission from the IT Manager will be subject to disciplinary actions.
- Chatting Programs: Chatting is prohibited in AIMS Computer Room. Students are not allowed to download and/or install chat software.
- Game Playing: Game playing is not an appropriate academic usage of AIMSNet facility and strictly prohibited in the computer room.

Note: For more information, please refer to the AIMS ICT Policies handbook.

Most or some parts adapted from the following sources:

1. *AW. Spalding Elementary Handbook*
2. *Asia-Pacific International University Computer Lab Policy*

Library

AIMS' library, which is constantly growing, contains thousands of titles chosen especially for children and young people. There are both factual books and reference books, DVDs, and magazines, to aid class work, and story books for recreational reading. Most of the volumes are in English. However, the library has a growing collection of Thai reading material. To encourage the prompt return of books, a small fine is charged if books are past the due date.

The library serves as a discovery center for students to experience interdisciplinary activities, to develop library skills, and to enrich their classroom studies. Students use the library to learn to do research, read critically, and read for enjoyment. The librarian teaches specific library skills weekly. During these classes students listen to stories, practice research and library skills, and are encouraged to check out books. Parents are welcome in the library and may receive a library card for checking out books.

Please Note:

Damaged Books: There is a fine for damaged books. The cost of the book will be charged for irreparable damage.

Lost Books: Students will be charged full price for books checked out of the library that are misplaced or lost. A missing book will be considered lost after being checked out for one month. A library search will be conducted to ensure that the book has not been returned. If the book is not found the student must pay the cost of the book to the library or it may be charged to the student's account. If the book is returned at any time in good condition, the cost of the book will be refunded.

Late Books: The librarian will notify students of late books once a month.

All library books are due two weeks before the close of the regular school session. A fine of three (3) baht a day will be charged for books turned in after the due date. The full price of a book not returned by the end of the academic school year will be charged to the student's account.

Enrichment Programs

Co-curricular activities are offered after school for students wishing to develop linguistic, athletic, or fine arts talents. The following classes are taught by both AIMS personnel and experts from outside of the school to help students develop skills that will enhance their quality of life:

- After school study hall *
- Special study classes to assist students with studies and homework**

If interested in any of these classes, please contact the school secretary for information regarding teachers, timings, and charges.

* *No charge for study hall*

** *There is no charge for this program; special arrangements must be made with the teacher or the counselor.*

Health Services

The school nurse (nationally registered) provides first aid for emergencies, treats minor injuries, and provides temporary nursing care for ill students. Parents are notified of injuries and treatment. In a medical emergency, the school will make every reasonable effort to notify parents or guardians. The school administration will exercise the authority to take appropriate actions on the student's behalf if parents or guardian cannot be contacted.

Health Services Guidelines

1. A sick student with a minor medical problem will be allowed to rest in the sick bay. If the student has not improved, the parents or guardians will be asked to pick up the student from school.
2. The parent, guardian or designated person picking up the patient is requested to sign the Early Dismissal Form available with the School Secretary.
3. Students confined to the sick bay will be exempted from classes missed when admitted. The student is responsible for making up all missed class work.

Medications

Medications (including aspirin, acetaminophen, and cough drops, etc.) will not be administered without proper authorization. Students who are required to take medicine prescribed by a physician, during the regular school day, may be assisted if the school receives the medication in its original container along with:

1. A written statement from the physician detailing the method, amount, and schedule by which the medication is to be taken, and
2. A written statement from the parent or guardian requesting the teacher to assist the student

These signed statements will be filed by the nurse.

Food Service

The Seventh-day Adventist denomination promotes a healthy lifestyle including a vegetarian diet. It is traditional that SDA institutions are vegetarian. Since AIMS is an international school, non-vegetarian lunches are served for non-vegetarian students. However, the meats that are prepared and served are chicken, fish, beef, and lamb. These meats are approved by the school. Parents may order lunches from authorized vendors. Children who bring lunches from home are required to bring only the approved meats stated above.

Parents of students going to their homes for lunch must complete and sign a Lunch Release form before their children are permitted to leave the campus. Students are not allowed to go to restaurants off-campus for lunch.

Student Identification Card (ID)

The following rules apply to students' ID cards:

- A student ID card is issued to every student.
- The student should always wear the card on the campus.
- Tampering, defacing, or mutilating a school ID card, wearing another student's ID card, or allowing another student to use one's ID card are absolutely prohibited.
- Lost ID cards should be reported immediately to the office.
- A fee will be charged for replacing lost ID cards.

Lost and Found

Lost items are kept in the Lost and Found container in front of the administrative office. The school secretary keeps valuable items such as watches, phones, etc. Items will be kept for two weeks. At the end of that time all unclaimed items will be donated. It is recommended that parents label belongings with the student's name

Home and School Communication

Effective communication serves as the foundation for all home/school partner activities. Parents' role is vital in meeting the school's educational purpose. Parents' involvement in a child's education is a major factor in improving school effectiveness, the quality of education, and a child's academic success.

Parent/Teacher conferences are held quarterly and are an opportunity for parents to communicate with teachers and discuss the progress of their children.

The following information is provided to parents during the course of the school year:

- School Calendar is given to parents after completing the registration process.
- Report Cards are issued four times a year at the end of each quarter.
- School Newsletter is published to keep parents and interested parties informed regarding information and events at AIMS. The newsletter can be found on the school's website.

Teachers communicate with parents on the classroom school line regularly if not daily.

The kindergarten level also uses the Dojo platform for communicating with parents about classwork and assignments.

School Forms

The following forms are the official means of helping to expedite parental requests for students:

- Request for Student Leave of Absence
- Lunch Release Form
- Absence Excuse Form
- Withdrawal Form
- Early Dismissal Form

- Request for Student Certification

These forms can be obtained from the School Secretary's office.

FINANCIAL INFORMATION

AIMS is a non-profit institution. Regular tuition payments are necessary for its daily operation and expenses. Acceptance to AIMS is based on the understanding that families will be fiscally responsible for the timely payment of all tuition and fees.

TUITION/FEES

Tuition and fee rates are generally published in May before the new school year. Tuition rates will remain the same as announced at that time. However, they are subject to change for subsequent years when deemed necessary by the AIMS Board of Directors. A current "Tuition and Fees" schedule is available on our school website www.aims.ac.th

WAITING LIST FEE

AIMS has a waiting list, and confirmation of a seat is based on the availability of space in the classroom. A waiting list fee is charged when a student is put on the waiting list due to no immediate vacancy, and this fee is non-refundable.

ENTRANCE TEST FEE

Before taking the test, all new aspiring students must pay an entrance test fee, and this is non-refundable.

APPLICATION FEE

An application fee is due when the application form is requested, and this fee is non-refundable.

ENTRANCE FEE

A completed student acceptance form and 50% of the "Entrance Fee" are payable upon a seat confirmation. This fee is non-refundable and will be applied to the non-refundable entrance fee upon confirmed enrollment. The remaining 50% of this non-refundable entrance fee is payable upon registration.

ACCELERATION FEE

Before taking the test, an acceleration fee must be paid for students (K1-G 6) seeking to accelerate to a higher grade. This fee is non-refundable.

RESERVATION FEE

New students and returning students wanting to attend AIMS after an absence of one year will pay a reservation fee before the school accepts the request for the reservation of a seat. This fee is non-refundable. The reservation fee for new students includes the school entrance fee and one month's tuition. Students returning after an absence of one year must pay one month's tuition and clear any outstanding balance.

The one-month fee will be applied to the student's tuition when enrolling in AIMS.

LATE REGISTRATION

There will be a charge of 100 baht per day for registering students after the listed registration date.

DISCOUNTS

The following discounts may be applicable:

Family Discount per Year

Tuition fee

1st Child	Full Tuition
2nd Child or more	9,000 discount

Advance Payment Discount

Per Semester	2,500 THB
Per Year	8,000 THB

Payment Requirements

New students: First Month's Tuition, General fees, Entrance fee, Damage/Loss Deposit, Development fee, Application fee, and Additional fees must be paid in full.

Returning students: Account balances, First Month's Tuition, General fees, and Additional fees must be paid in full.

Regardless of the payment plan, all 'annual fees' should be paid at registration. Students will not be allowed to join classes if payment requirements are not met.

REFUNDS

For students who withdraw from AIMS, a tuition fee refund will be prorated accordingly:

1. Eighty-five percent of the tuition paid will be refunded to students who withdraw before classes begin.
2. Fifty percent of the tuition paid will be refundable if students withdraw within 30 days after classes begin.
3. No tuition fee refund is given if students withdraw 30 days after classes begin.
4. General and additional fees are not refundable except for lunch, field trips, and camping fees.

Note: In the event of withdrawal, tuition will be refunded 30 days after the Withdrawal Form is signed and submitted.

Delinquent accounts from the previous year must be paid before a student is allowed to register for a new school year.

Accounts for Grade 12 must be paid in full before graduation. Transcripts of academic credits or diplomas for other grades will be issued only after the student account has been paid in full.

GRADUATION GOWN DEPOSIT

A graduation gown deposit is charged to all graduands. This fee is refundable when the graduation gown is returned in good condition.

TEXTBOOK RENTAL

Specific hardcover textbooks are rented for student use, and a rental fee is charged at the start of each school year. Students are requested to treat the books with care to prolong their life.

DAMAGE / LOSS DEPOSIT - REFUNDABLE

A one-time, refundable damage deposit is charged to every student if school property is damaged by students and must be repaired.

A damage/loss deposit must be requested within 90 days of withdrawal from AIMS. There is no refund after 90 days.

STUDENT ASSISTANCE

Students requesting financial aid may contact the school's chief accountant or treasurer for information. Parents requesting aid should have a definite plan as to the amount they can pay. The school Finance Committee will review all applications. Requests in writing should be made well before the new school year begins.

STUDENT AID, SCHOLARSHIPS, and ENDOWED FUNDS

The administration welcomes the privilege of furnishing basic information regarding suitable memorials, either by gift or bequest. Every year AIMS has an increasingly urgent need for scholarship funds to aid worthy students to continue their education.

Address correspondence relative to gifts to the following:

Adventist International Mission School
P.O. Box 10 Muaklek, Saraburi 18180
Thailand

The legal title of the institution is Adventist International Mission School. Form of bequest: “To Adventist International Mission School in Muaklek, Saraburi, I give and bequeath the sum of _____ baht.

To be applied to the uses and benefits of AIMS.

The Scholarship Fund for Needy Students was established in 2003. The scholarship fund provides tuition grants for students, who, without this assistance, would not be able to attend Adventist International Mission School.

WITHDRAWAL OF STUDENTS

Students who wish to withdraw are requested to:

1. Notify their homeroom teacher
2. Complete a Student Withdrawal Form, which can be obtained from the school secretary.

SUSPENSIONS

Parents/guardians will be notified regarding late payment of tuition. The student may lose the privilege of attending AIMS if the bill remains unpaid or if satisfactory arrangements are not made with the school business office.

STUDENT ACCIDENT INSURANCE

Students have an accident insurance policy that covers medical payments for any injury while they are under the care and direction of the school.

The insurance plan has limitations on coverage available for accident claims. Parents may review the claims filing procedures, policy limitations, and policy exclusions.

Note: Students are responsible for promptly reporting any case of injury to the supervising staff when an accident occurs on campus.

เพลงชาติไทย

Thai National Anthem

ประเทศไทยรวมเลือดเนื้อชาติเชื้อไทย

Pra Thet Thai Ruam luead Nua Chat Chuea Thai

เป็นประชารัฐ ไผทของไทยทุกส่วน

Pen Pracharat Pha Thai Khong Thai Thuk Suan

อยู่ดำรงคงไว้ได้ทั้งมวล ด้วยไทยล้วนหมายรักสามัคคี

Yu Dam Rong Khong Wai dai Thang Muan Duay Thai Luan Mai Rak Sa mak Khi

ไทยนี้รักสงบ แต่ถึงรบไม่ขลาด

Thai Ni rak Sa Ngob Tae Thung Rop Mai Khlat

เอกราชจะไม่ให้ใครข่มขี่

Ekkaraj Ja Mai Hai Khrai Khom Khi

สละเลือดทุกหยาดเป็นชาติพลี

Sa La Luead Thuk Yat Pen Chat Phli

เถลิงประเทศชาติไทยทวี มีชัย ชโย

Tha Loeng Pra Thet Chat Thai Tha Wi Mi Chai Chayo

(English Translation)

Thailand embraces in its bosom all people of Thai blood.

Every inch of Thailand belongs to the Thais.

It has long maintained its sovereignty, because

The Thais have always been united. The Thai people are peace-loving,

But they are no cowards at war. They shall allow no one to rob them

Of their independence. Nor shall they suffer tyranny.

All Thais are ready to give up every drop of blood

For the nation's safety, freedom, and progress.

เพลงสรรเสริญพระบารมี

Thai Royal Anthem

คำร้องโดย สมเด็จพระเจ้าบรมวงศ์เธอ เจ้าฟ้ากรมพระยานริศรานุวัดติวงศ์
พระบาทสมเด็จพระมงกุฎเกล้าเจ้าอยู่หัว ทรงพระราชนิพนธ์ปรับปรุงขึ้นใหม่
ทำนอง โดยพระเจนดุริยางวศ์ (ปิติ วาทยะกร)
ประกาศใช้เมื่อวันที่ ๑ มีนาคม พ.ศ. ๒๔๕๖

ข้าพระพุทธเจ้า เอามโนและศิระกราน

Kha Wora Phutta Chao Ao Mano Lae Siri Kran

นบพระภูมิบาล บุญดิเรก

Nop Phra Pumi Ban Boonya Direk

เอกบรมจักริน พระสยามินทร์ พระยศยิ่งยง

Ek Barroma Chakarin Phra Sayamin Phra Yodsa Ying Yong

เย็นศิระเพราะพระบริบาล ผลพระคุณ ธิ รักษา

Yen Sira Pruo Phra Bariban Pon Phra Kunta Raksa

ปวงประชาเป็นสุขสานต์ ขอบันดาล

Praung Pracha pen Sooksarn Khor Bandarn

ธ ประสงค์ใด จงสฤษดิ์ดัง หวังวรหฤทัย

Ta Prasong Dai Jong sarit Dang Wang Wora Hareutai

ดุจดาวยัชย ชโย

Dutja Tawaichai Chayo

(English Translation)

We, Your Majesty's loyal subjects,
Pay homage with deep heartfelt veneration,
To the supreme Protector of the Realm,
The mightiest of monarchs complete with transcendent virtues,
Under whose benevolent rule, we your subjects,
Receive protection and happiness,
Prosperity and peace;
And we wish that whatsoever Your Majesty may desire,
The same may be fulfilled.

